


How do I upload files onto the Genboree Workbench?

1. **Go to** <http://www.genboree.org>
 - **Log in** if necessary
2. **Click** on the 'Workbench' tab or directly visit the Workbench <http://genboree.org/java-bin/workbench.jsp>
3. **Drag** the  **Database** to the Output Targets window
 - If you wish to create a new Genboree Database please visit the [How to Create a Database FAQ](#)
4. **Select** *Data » Files » Transfer Files*
5. **Browse** to locate the file you wish to upload
6. (Optionally) **Click** 'Unpack / Extract File' if you wish to unpack a multi-file archive (more than one file) or wish to decompress your uploaded file
7. (Optionally) **Click** 'Convert to Unix' if you have a single file that was created / edited in Windows or Mac that has non-standard Unix line endings
8. (Optionally) **Enter** a sub-folder name (if you wish to organize your uploaded files within the 'Files' directory)
9. (Optionally) **Enter** a file description
10. **Click** Submit

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